



Maintenance PM Checklist

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Inspector		Date		Signature	
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Brakes

Inspection Item	Note	Good	Repair	Replace	NA
Fluid leaks		■	■	■	■
Front pads & rotors		■	■	■	■
Rear brakes & adjustment		■	■	■	■
Parking brake		■	■	■	■

Chassis

Inspection Item	Note	Good	Repair	Replace	NA
Steering play		■	■	■	■
Power steering hose		■	■	■	■
Steering pitman arm, drag link & idler arm		■	■	■	■
Tie rod ends		■	■	■	■
Front springs		■	■	■	■
Front shocks		■	■	■	■
Ball joints		■	■	■	■
Rear springs		■	■	■	■
Rear shocks		■	■	■	■
Bell housing bolts		■	■	■	■
Transmission mounts		■	■	■	■
U-joints & grease		■	■	■	■
Carrier bearings		■	■	■	■
Slip joint & grease		■	■	■	■
Wheels and axle seals		■	■	■	■

Drivability Checks

Inspection Item	Note	Good	Repair	Replace	NA
Window glass and operation		■	■	■	■
Emergency exits		■	■	■	■
mirrors, sport mirrors & brackets		■	■	■	■
Wiper blades		■	■	■	■
Washer fluid sprays		■	■	■	■
Heater & AC fans		■	■	■	■
Heater, AC & defrost controls		■	■	■	■
Accelerator & linkage		■	■	■	■

Inspection Item	Note	Good	Repair	Replace	NA
Lube all hinges, latches & locks		■	■	■	■
Lube passenger doors		■	■	■	■
Fuel tank & mounting		■	■	■	■
Tire condition & match		■	■	■	■
Tire rims & lug nuts		■	■	■	■
Tire inflation		■	■	■	■
Mud flaps		■	■	■	■

Engine

Inspection Item	Note	Good	Repair	Replace	NA
Change oil and filter		■	■	■	■
Fuel lines and tank cap		■	■	■	■
Fuel filter (25,000 mil)		■	■	■	■
Air filter if needed		■	■	■	■
Spark plugs		■	■	■	■
Distributor cap & rotor		■	■	■	■
Pressure test cooling system		■	■	■	■
Hoses under pressure		■	■	■	■
All belts & tens loners		■	■	■	■
Water pump and fan bearing		■	■	■	■
Complete exhaust system		■	■	■	■
Engine oil leaks		■	■	■	■

Safety / Emergency Items

Inspection Item	Note	Good	Repair	Replace	NA
Fire extinguisher		■	■	■	■
First aid kit		■	■	■	■
Operating flashlight		■	■	■	■
Reflective triangles		■	■	■	■
Ice scraper (season applicable)		■	■	■	■
Blanket		■	■	■	■
Toolkit		■	■	■	■

Under The Hood Fluid Levels

Inspection Item	Note	Good	Repair	Replace	NA
Radiator- note strength		■	■	■	■
Brake		■	■	■	■
Steering		■	■	■	■
Windshield washer		■	■	■	■
Automatic transmission		■	■	■	■
Rear end fluid		■	■	■	■
AC Freon level (blows cold)		■	■	■	■

Wheelchair Lift & ADA

Inspection Item	Note	Good	Repair	Replace	NA
Wheelchair lift		■	■	■	■
Chair lift fluid level		■	■	■	■
Chair lift control card		■	■	■	■
Wheelchair tie downs & straps		■	■	■	■
Seats & seat belts		■	■	■	■

Wrap-Up

Inspection Item	Note	Good	Repair	Replace	NA
Leaks		■	■	■	■
Recheck oil level		■	■	■	■
Wash engine & chassis if applicable		■	■	■	■
Install next PM due mileage in pocket		■	■	■	■
Note any other repairs needed		■	■	■	■